

Arenac County Event Center Facility Rental Rate Card

**One Day Rental Twelve Hours (9AM-9PM) Non-wedding
(meetings, graduations, showers)**

	Rental	Deposit
Event Center with Kitchen.....	\$1,500.00	\$1,500.00

Day Rental Twenty four hours (9am-9am)

Event Center Building and PA.....	\$2,500.00	\$2,000.00
Event Center Building with Kitchen and PA.....	\$3,000.00	\$2,000.00
Small Meeting Room.....	\$400.00	\$300.00
Kitchen.....	\$175.00	\$300.00
All Grounds.....	\$10,000.00	\$10,000.00
Groundstands, Track Area with Event Center Building, & Beer Pavillion with PA.....	\$9,500.00	\$9,500.00
Grandstands & Track Area with PA.....	\$4,000.00	\$2,000.00
Beer Pavillion only.....	\$200.00	\$100.00
Horse Arena & Barn with PA.....	\$500.00	\$300.00
Large Gravel parking Lot.....	\$250.00	\$100.00

Two consecutive day rental forty eight hours (9am-9am)

Event Center Building and PA.....	\$5,000.00	\$2,000.00
All grounds.....	\$17,000.00	\$10,000.00

***PLEASE NOTE CAMPGROUND IS NOT INCLUDED IN ANY RENTAL
AGREEMENT AND CANNOT BE USED AT ANY TIME.***

Arenac County Event Center AND/OR Grounds Rental Contract

___ Event Center without Kitchen

___ Event Center with Kitchen

___ Small Meeting Room

___ Kitchen

___ All Grounds

___ Grandstands, Track with Event Center and Beer Pavillion

___ Grandstands Track Area Only

___ Beer Pavillion Only

___ Horse Arena & Barn

___ Large Gravel Parking Lot

Renters Name: _____

Renter Address: _____

Renters Email _____ Renters Phone number _____

Rental Term from Date ___/___/___ and Including Date ___/___/___

Total Rental Fees \$_____, Plus Security Deposit of \$_____

Wording to be put on front of sign _____

PLEASE NOTE CAMPGROUND IS NOT INCLUDED IN ANY RENTAL AGREEMENT AND CANNOT BE USED AT ANY TIME.

General Rental Agreement Terms

1. All proposed rentals are subject to review and approval.
2. Reservations must be made through the rental chairperson (groundskeeper) by execution of this document.
3. **A PAID IN FULL** deposit must be made to secure a rental date.
4. A deposit will only be refunded if the renter cancels the rental agreement 90 days prior to the start of the rental agreement.
5. The remaining payment and proof of insurance must be provided 90 days prior to the contracted event.
6. Renter must carry and provide proof of general liability insurance policy in the amount of \$1,000,000.00 for the entire term of rental contract. Arenac County must be listed as an additional insured on the policy. General liability insurance is usually available as a rider on your homeowner's insurance policy, check with your insurance agent for more details.
7. Renter is liable for damages to the grounds, buildings and their contents throughout the term of the rental contract.
8. Renter is responsible for the conduct of their guests while on the premises throughout the term of the rental contract. All minor children must be accompanied by an adult over the age of 18 at all times.
9. Renter is liable for any violation of state laws, rules and regulations occurring on the premises throughout the term of the rental contract.
10. This rental contract does not guarantee other portions of the premises will not be rented concurrently.
11. Arenac County agrees to rent the facilities previously stated for the aforementioned term in accordance with the following terms and conditions:

- *Air conditioning will be set to 70 degrees for all rentals and is not to be changed (Event Center Building only)
- Smoking is prohibited in all buildings on the premises. Smoking is only allowed in signed designated areas.
- Daily rental period is from 9:00 AM to 9:00 AM (twenty four hours). Renter must meet the event center groundskeeper for walk thru of premises prior to end of rental agreement. Keys must be returned at this time.
- Renter must provide bartenders over the age of 21. No more than 3 people behind the bar at any time.
- Renter must provide a signed agreement with a security provider that is acceptable with Arenac County 90 days prior to the rental contract. Alcohol MAY NOT BE SERVED and kegs MAY NOT BE TAPPED until security is present. NO ONE UNDER THE AGE OF 21 MAY CONSUME ANY ALCOHOLIC BEVEREAGES.
- Renter must provide a special permit from the State of Michigan for the sale of any alcohol 90 days prior to the rental agreement start date.
- The renter is responsible for all containers to serve beverages. An inventory of all kitchen items will be completed at the walk thru. Paper towels, dish towels, and dish cloths will not be provided.
- No decorations may be tacked, pasted, taped, nailed or fastened in any manner that will leave marks, holes or disfigure any building. Renter must remove all decorations by the end of their rental contract. This applies to all buildings on the premises. Only flameless battery operated candles are allowed. All doors/fire exits must remain clear and debris free at all times.
- The renter must make arrangements with the event center groundskeeper to complete a walk thru inspection of the premises. If no damages are noted and the cleaning check list is completed a full return of the deposit will be provided to the renter after the next Arenac County Board of Commissioners meeting. These meetings fall on the second and fourth Tuesday of each month. If damages or dirty areas are found a deduction of the security deposit will be applied. If the damages exceed the amount of the security deposit the renter will be billed for the remaining funds. A detailed list of the damages and cost of repairs will be provided to the renter.
- The bar MUST BE closed by 12:00 AM SHARP. Music MUST be turned off by 12:00 AM. Tables must be cleaned and returned to the original locations, garbage must be placed in the dumpster behind the Event Center. All occupants must be out of the building, lights off and doors locked by 1:00 AM. Any liquid on floors must be cleaned up prior to leaving for the night.
- Please see attached cleaning checklist list for details

**FAILURE TO COMPLY WITH ALL RENTAL AGREEMENT POLICIES AND
CLEANING REGULATIONS WILL RESULT IN FORFEITURE OF THE SECURITY
DEPOSIT**

I agree to abide by the terms and conditions of this contract and acknowledge receipt of the terms and conditions

_____/_____/_____
Signature of renter

_____/_____/_____
Signature of authorized representative of Arenac County

Make checks payable to Arenac County

Please return a signed copy of this contract with deposit by _____

Arenac County Courthouse
120 N Grove
Standish Michigan 48658

Upon receipt of signed contract and deposit an authorized representative of Arenac County will sign and date the contract and return a copy to you.